

**APPROVED MINUTES**  
**WORT Board of Directors**  
Regular Monthly Meeting  
May 20th, 2020 | 7:00 PM  
Via Video Conferencing  
Agenda

Directors Present: David Devereaux-Weber (President), Stuart Levitan (Vice-President), Martin Kehrein (Treasurer), Doug Holtz (Staff Representative), Katherine Hoveland, Kurt Kobelt, Paul Novak, Eric Finch, Gilman Halsted, Marla Rybowiak.

Director Not Present: Alida LaCosse (Secretary)

Others present: Thom Jones, Glenn Mitroff, Patty Peltekos, Casey Fox, Chali Pittman, Duane Delestienne, Elizabeth Delaquess, James Long, one anonymous 608 number

Minutes Taken by Eric Finch

1. Call meeting to order.
2. Adopt agenda.
  - ❖ No Objections. Adopted.
3. Approval of April 2020 minutes.
  - ❖ No Objections. Adopted.
4. Communications from the public.
  - ❖ No Substantive Communications
5. Committee and staff reports (sent separately via email and in Google Shared Drive)
  - ❖ Finance Committee and Treasurer's Report
    - i. Marty reports, but did not attend the Finance Committee meeting today.
      1. We are behind on some items, because of events that have been cancelled.
      2. However, we are ahead in others, based on unexpected grants/donations that have come in.
      3. Bottom line: We're gonna have to watch our financial picture, even though our current bank account picture is healthy.
    - ii. DDW jumps in with the following comment: The board, when it approved additional hours, has asked the finance committee to keep an eye on things. It does seem that we've had additional hours, as expected. We will be able to hopefully get some or all loan forgiveness on our PPP loan, for additional hours, as well as benefits and utilities.
      1. Also, we've finished our audit from Wagner, with no discrepancies, for the first time in a long time!
      2. Marty credits staff for accepting new responsibilities/procedures on that
      3. DDW - We're also close on finishing some of our filing forms
    - iii. Discussion continued around work being done with banks, from issues with Evergreen donations, to other issues.
  - ❖ Programming Committee Report
    - i. Kurt reports: The committee decided not to have a programming committee meeting.
  - ❖ Policies and Bylaws Committee Report
  - ❖ Board: Elections Committee Report
  - ❖ Board: Personnel Committee Report

- i. DDW: Nothing to report
  - ❖ Board: Engineering Committee Report
    - i. DDW: Did meet, no action needed
  - ❖ Board: Security Committee Report
    - i. DDW: Did not meet
  - ❖ Community Advisory Board Report
    - i. Paul Novak: Did not meet
    - ii. Glenn Mitroff: Got an email from the chair for a meeting, they are currently looking at June 1 or June 2.
  - ❖ Technology and Facilities Director Report
    - i. Tom: No Action items
  - ❖ Business and Events Report
    - i. Doug: No Action items
  - ❖ Listener-Sponsor Development Report
    - i. DDW: Picture of the tote in Susan's report is super cool!
  - ❖ Music Director Report
    - i. DDW mentions - people are doing their shows in a number of ways, but mainly from home. Great work by staff on this! There has been some mixed quality, as not everyone has a great acoustic environment for radio at home.
    - ii. One volunteer has a restraining order against another volunteer
      - 1. Glenn: Provided clarification that the person with the restraining order is not a current volunteer, but a prospective volunteer. Glenn has discussed with other staff, is looking to work with the Personnel Committee on next steps.
  - ❖ Music Assistant Report
  - ❖ News, Talk, Public Affairs Report
    - i. Remote broadcasting discussion: Chali is worried about feasibility, but it's up to the programming committee and engineering committee.
      - 1. Doug will work with others to put together a policy document, noting that it is very problematic for people to broadcast from home in "regular" times
        - a. However, some pushback on this idea - these ideas will need to be fleshed out and carefully debated
        - b. Stu moved, Kathy 2nd to send this to the programming committee and the engineering committee for consideration and recommendation
          - i. Unanimously approved
          - ii. Kurt: on behalf of programming committee, requests that Doug provide his concerns in writing to the committee
            - 1. Thom will do the same from the engineering side
    - ii. DDW to Paul - We've already voted to authorize software
      - 1. Chali - we haven't really spent that money yet, only \$60-70 dollars, but will make moves soon.
  - ❖ Volunteer Outreach Report
6. New business:
- ❖ Review WORT COVID-19 FAQ
    - i. DDW: put on the website once it is fully vetted
  - ❖ Paul Novak raised concerned about function of studios as we return from COVID
    - i. DDW has directed the staff to begin working on a document around these types of issues
    - ii. Discussion continued between DDW, Paul, and Thom

7. Adjourn

Stuart moved, Kathy 2nd, Unanimously carried.

*The WORT Board of Directors meets every third Wednesday of the month. Upcoming board meeting dates in 2020: June 17, July 15, August 19, September 16, October 21, November 18, December 18.*