

Re: Request for Charitable Distribution from Individual Retirement Account

Date:

Dear Administrator:

Please accept this letter as my request to make a direct qualified charitable distribution in the amount of \$ \_\_\_\_\_ from my Individual Retirement Account # \_\_\_\_\_ as per Internal Revenue Code, Section 408(d)(8), regarding qualified gifts from Individual Retirement Accounts. The distribution should be made payable to WORT and mailed to:

WORT  
ATTN: Planned Giving  
118 S Bedford St  
Madison, WI 53703

WORT's taxpayer ID is 23-7328965. Its legal name is Back Porch Radio Broadcasting Inc. My contact at WORT is Susan Sheldon. You can reach her via phone at 608-321-9579 or by email at [susan@wortfm.org](mailto:susan@wortfm.org).

In your transmittal to WORT, please include my name and my address as the donor of record in connection with this transfer and identify the distribution as a qualified charitable distribution from my IRA. Please copy me on the transmittal. If you have any questions or need to contact me, I can be reached at \_\_\_\_\_ or by email at \_\_\_\_\_.

Thank you for your assistance in this matter.

Sincerely,

\_\_\_\_\_  
Plan Owner Full Name

\_\_\_\_\_

\_\_\_\_\_  
Address