



POSITION DESCRIPTION: Local News Reporter Internship
REPORTS TO: News Director
HOURS: Monday, Tuesdays, Wednesdays, or Thursdays, 11am – 6:30 pm

DESCRIPTION: Create original radio news reports for WORT's Local News at 6pm

BASIC RESPONSIBILITIES:

- Pitch and discuss story ideas with editor. Include potential sources, angles, stakes, and timeliness.
- Identify and locate sources for interview. Attend press conferences and events as needed.
- Schedule, conduct, and record interviews in studio, by phone, or on location.
- Identify potential sources of sound relevant to your story and obtain audio.
- Gather broadcast-quality ambient and interview sound with portable microphones and recorders.
- Identify and edit sound clips from audio files.
- Compose script using conversational broadcast language.
- Deliver clear, concise, and factually accurate script. Verify claims.
- Turn in script to editor by agreed-upon deadline.
- Make revisions as requested by editor. Ask questions as needed to seek clarification.
- Record clear vocal tracks in studio.
- Mix together all audio clips into one WAV file with 41,000 hz sample rate and deliver on deadline.
- Work cooperatively with editor and other reporters.
- Abide by all FCC and station regulations.

OUR EXPECTATIONS:

- You're curious -- and have a healthy dose of skepticism. A sense of humor helps, too.
- You're committed to truth and accuracy.
- You pay attention to details and want to do quality work. Details are the currency of the trade.
- You can work quickly under deadline, and pivot when required.
- You have a willingness to explore multiple points of view.
- You're able to make a weekly commitment for a minimum of one semester. One year preferred.

WE PROVIDE:

- Real world experience with professional feedback and mentoring in a friendly environment
- Access to the tools of the trade
- A chance to bring untold stories to light and be heard on the southern Wisconsin airwaves
- An opportunity to participate in a community institution with a 40-year history that is consistently voted Madison's Favorite Radio station

FOR MORE INFORMATION:

Contact News Director Chali Pittman at chali@wortfm.org or (608) 321-9586.