POSITION DESCRIPTION:  
Local News Reporter Internship

REPORTS TO:  
News Director

HOURS:  
Monday, Tuesdays, Wednesdays, or Thursdays, 11am – 6:30 pm

DESCRIPTION:  
Create original radio news reports for WORT’s Local News at 6pm

BASIC RESPONSIBILITIES:
❏ Pitch and discuss story ideas with editor. Include potential sources, angles, stakes, and timeliness.
❏ Identify and locate sources for interview. Attend press conferences and events as needed.
❏ Schedule, conduct, and record interviews in studio, by phone, or on location.
❏ Identify potential sources of sound relevant to your story and obtain audio.
❏ Gather broadcast-quality ambient and interview sound with portable microphones and recorders.
❏ Identify and edit sound clips from audio files.
❏ Compose script using conversational broadcast language.
❏ Deliver clear, concise, and factually accurate script. Verify claims.
❏ Turn in script to editor by agreed-upon deadline.
❏ Make revisions as requested by editor. Ask questions as needed to seek clarification.
❏ Record clear vocal tracks in studio.
❏ Mix together all audio clips into one WAV file with 41,000 hz sample rate and deliver on deadline.
❏ Work cooperatively with editor and other reporters.
❏ Abide by all FCC and station regulations.

OUR EXPECTATIONS:
• You’re curious -- and have a healthy dose of skepticism. A sense of humor helps, too.
• You’re committed to truth and accuracy.
• You pay attention to details and want to do quality work. Details are the currency of the trade.
• You can work quickly under deadline, and pivot when required.
• You have a willingness to explore multiple points of view.
• You’re able to make a weekly commitment for a minimum of one semester. One year preferred.

WE PROVIDE:
• Real world experience with professional feedback and mentoring in a friendly environment
• Access to the tools of the trade
• A chance to bring untold stories to light and be heard on the southern Wisconsin airwaves
• An opportunity to participate in a community institution with a 40-year history that is consistently voted Madison’s Favorite Radio station

FOR MORE INFORMATION:
Contact News Director Chali Pittman at chali@wortfm.org or (608) 321-9586.