

**Draft Minutes**  
**WORT Board of Directors Meeting**  
September 20<sup>th</sup>, 2023 | 7:00 PM  
Via Zoom

Directors:

- ☐ Stuart Levitan (President) Present
- ☐ Laura Gutknecht (Vice-President) Present
- ☐ Daniel Graupner (Secretary) Present
- ☐ Doug Holtz ( Staff Representative)
- ☐ Rebecca Barber
- ☐ Kai Brito Present
- ☐ Jay Davis Present
- ☐ Dean Loumos Present
- ☐ Jeff Spitzer-Resnick Present
- ☐ Phil Rhein Present
- ☐ Vacancy
- ☐ Call meeting to order.
- ☐ Adopt this agenda. Adopted by consensus
- ☐ Approval of [August 2023 draft minutes](#). Adopted by consensus
- ☐ Communications from the public.
- ☐ President's Report
- ☐ Executive Committee actions since the last meeting:
- ☐ Treasurer's Report
  - ☐ Election of a Treasurer Dean is nominated by Dan and seconded by Laura - Stu moves that seeing no other interest and no objections we elect Dean, Dan seconds, motion carries unanimously.
  - ☐ Finance Committee Meeting Report: Finance Committee did not meet this month
  - ☐ [Financial Statements](#)
  - ☐ [Credit Union Balances](#)
- ☐ Staff Reports
  - ☐ [Technology and Facilities Director Report](#) (Thom) -
  - ☐ [Engineering Committee Report](#) (Thom)
  - ☐ [Business and Events Report](#) (Doug)
  - ☐ [Donor Relations Director Report](#) (Susan)
    - ☐ Action Items:
      - ☐ Approval of [WORT Gift Acceptance Policy](#). Vetted by attorney Robert Junig, Jr., and 6 professional fundraisers (all members of the Fundraising Group) who worked on it for over a month. The Policy is a separate item in the September Board folder. Referred to Policy and Bylaws for review.
      - ☐ Permission to ask the age of donors on a variety of forms, including pledge and donation form, for multiple uses, including targeted planned giving. Any question regarding donor's age will be marked "voluntary" and donors will be informed that they need not answer the question in order to complete the form. In the past, the Board directed me not to ask donors

their age, even as a non-mandatory question, because they felt it was too personal. Kai moves for and Phil seconds - motion carries.

- ☐ [Music Director Report](#) (Sybil) [[with addendum](#)]
- ☐ [Digital Production Director Report](#) (Aaron)
- ☐ [News, Talk, Public Affairs Report](#) (Chali)
- ☐ [Volunteer Outreach Report](#) (Adrienne)  
Jeff moves to accept the staff reports, Kai seconds – motion passes.
- ☐ Committee/Work Group Reports
  - ☐ Diversity, Equity and Inclusion Committee Report
  - ☐ Policies and Bylaws Committee Report
  - ☐ Personnel Committee Report
  - ☐ Programming Committee Report
  - ☐ Elections Committee Report
  - ☐ Community Advisory Board Report
  - ☐ Mural Project
  - ☐
- ☐ Old Business
  - ☐ Board-Staff Retreat Jeff moves and Dan Seconds - a roll call vote is unanimous  
In closed session the board authorized the board president to communicate with the staff collective on aspects of Board Staff relations – The board also moved to invite Ashley Roberts to an exit interview in a manner of her choosing. No other action was taken.
- ☐ New business - Motion to go into closed session
- ☐ Adjourn Dean moves and Phil seconds to adjourn – motion passes. Meeting adjourned.

*The WORT Board of Directors meets on the third Wednesday of every month. 2023 Board meeting dates: January 18, February 15, March 15 April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, December 20.*