

Minutes
WORT Board of Directors Meeting
November 15th, 2023 | 7:00 PM
[Via Zoom](#)

Directors:

- ☐ Stuart Levitan (President) Present
- ☐ Laura Gutknecht (Vice-President) Present
- ☐ Dean Loumos (Treasurer) Present
- ☐ Daniel Graupner (Secretary) Present
- ☐ Doug Holtz (Staff Representative) Present
- ☐ Rebecca Barber Present
- ☐ Kai Brito Present
- ☐ Jay Davis Present
- ☐ Dean Loumos Present
- ☐ Jeff Spitzer-Resnick Present
- ☐ Phil Rhein Present
- ☐ Vacancy
- ☐ Call meeting to order.
- ☐ Adopt this agenda. Adopted
- ☐ Approval of October 2023 draft minutes. Will approve after the board has more time to go over them. Action Items: Dan will email draft minutes to the board on or before the Friday preceding each board meeting.
- ☐ Communications from the public.
- ☐ President's Report
- ☐ Executive Committee actions since the last meeting: Money released to pay plumbing costs. Thom estimated \$400 in an email.
- ☐ Treasurer's Report
 - ☐ [Financial Statements](#)
 - ☐ [Credit Union Balances](#)
 - Discussion over approving the 2024 Budget: Jeff suggests an action item that the Finance Committee hold 2 meetings over the budget in future years. Jeff also suggests having an annotated budget.
 - The WORT 2024 Budget is approved unanimously.
 - Dean moves to raise the staff spending limit threshold to \$500. Dan seconds. Doug abstains. Motion passes unanimously.
- ☐ Staff Reports
 - ☐ [Technology and Facilities Director Report](#) (Thom)
 - ☐ [Business and Events Report](#) (Doug) Doug moves and Dean seconds to authorize a \$200 end of year bonus for part time staff members . Motion passes unanimously.
 - ☐ [Donor Relations Director Report](#) (Susan) Jeff moves and Dean seconds to adopt Susan's draft language for the 2024 CSW SECC Board Assurance Criteria. Motion passes unanimously.
 - ☐ At Susan's request The Board acknowledges with appreciation Karen Leamy's strong support for the DRD efforts.

- ☐ [Music Director Report](#) (Sybil)
- ☐ [Digital Production Director Report](#) (Aaron)
- ☐ [News, Talk, Public Affairs Report](#) (Chali) ([web analytics](#))
- ☐ [Volunteer Outreach Report](#) (Adrienne)
- ☐ Committee/Work Group Reports
 - ☐ Diversity, Equity and Inclusion Committee Report
 - ☐ Policies and Bylaws Committee Report
 - ☐ Personnel Committee Report **Jeff moves and Dean seconds to approve the Personnel Evaluation form. Doug Abstains. Motion passes unanimously.**
 - ☐ Programming Committee Report
 - ☐ Elections Committee Report **The ExComm will discuss the creation of a recruitment sub-committee**
 - ☐ Community Advisory Board Report
 - ☐ [Mural Project](#) Report P
 - ☐ Engineering Committee Report
 - ☐ [Fundraising Group](#) Report
 - ☐ Finance Committee Report
- ☐ Old Business
 - ☐ Board-Staff Retreat
- ☐ New business - Motion to go into closed session
- ☐ Adjourn **Dean moves to adjourn, Laura seconds. Motion passes unanimously**

The WORT Board of Directors meets on the third Wednesday of every month. 2023 Board meeting dates: ~~January 18, February 15, March 15 April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, December 20.~~