

Minutes
WORT Board of Directors Meeting
July 16, 2025 | 6:00 PM
Hybrid meeting in Vinyl Library
Zoom link in Google Calendar

Directors:

- Stuart Levitan (President) Present
 - Tanya Graham (Vice President) Present
 - Grant Foster (Treasurer) Present
 - Nicole Allee (Secretary) Present
 - Doug Holtz (Staff Representative) Present
 - Terry Bowes Present
 - Carlos Davalos Present
 - Shannon Heibler Present
 - Julia McAnly Present
 - Phil Rhein Present
 - Jeff Spitzer-Resnick Present
 - Guests: Nate Carlin, Jordan Dittmer, Susan Sheldon, Thom Jones
-
- Call meeting to order.
 - 6:00 p.m.
 - Adopt agenda.
 - Accepted as submitted
 - Presentation of 2024 Audit and Management Letter
 - Jordan Dittmer presents
 - Suggestion from Jeff for finance committee to discuss how much we should keep in reserves (ex: 6 months minimum liquid available assets)
 - Approval of June 2025 and Minutes
 - Tanya moves Jeff second
 - Motion passes unanimously
 - Communications from the public.
 - President's Report
 - Stu suggests sending a card to the family of Matthew Hay
 - Nicole moves Shannon seconds to send a sympathy letter on behalf of the board
 - Motion passes unanimously
 - Executive Committee actions since the last meeting: None
 - The board introduced themselves to include the new board members
 - Treasurer's Report
 - Finance Committee Report
 - Financial Reports - QuickBooks
 - Credit Union Balances
 - Dashboards - the committee would like to get input from the board
 - Suggestion of something like what was presented in the audit one sheet
 - Jeff suggests presenting notes on anything unusual that may be happening for finances
 - red/yellow/green highlight system

- ❑ Task Force on Future (Preliminary Report) (Motion to Accept & Adopt)
 - ❑ Consensus from the board for the Task Force to call a meeting and the Task Force will discuss if they are going to be a Task Force or a Committee
 - ❑ Motion to accept the recommendations 1-4 and adopt recommendations 5-17
 - ❑ Jeff moves Tanya seconds
 - ❑ Unanimous yes
- ❑ Old Business
- ❑ Establish the Community Advisory Board as a standing committee and add to WORT BOARD OF DIRECTORS POLICY ON COMMITTEES
- ❑ Sub-unit appointments
 - ❑ "The membership of all committees shall be reconstituted at the first scheduled Board meeting following the date of the Annual Meeting."
- ❑ Sub-unit meeting calendar (consider adding all committee meetings to one Google calendar)
 - ❑ From bylaws: "The board and all committees shall publicly post the notice for each meeting at least seven (7) days in advance."
 - ❑ From Policy on Committees: "A. Committees are strongly encouraged to adopt a standard meeting schedule. Committees shall provide timely notice of the time and location of their meetings to a designated staff member, who shall cause the information to be posted at WORTFM.ORG. Meetings may be held in person at 118 S. Bedford St., Madison, or virtually, at the committee's discretion"
 - ❑ 📅 WORT Subunit Matrix
 - ❑ Motion to create an internal calendar that will be the home for all of the subunit meetings and the chairs of all the subunits will be directed to update the internal calendar with standing meeting times and links to virtual meetings.
 - ❑ Grant moves Tanya seconds
 - ❑ Unanimous yes
 - ❑ Committees without chairs
 - ❑ Stu designates Julia as temporary chair of Programming committee
 - ❑ Other committees will meet to designate chairs if needed
- ❑ Recommendations from January 2025 retreat
 - ❑ "Establish long-range goals through a joint planning retreat to ensure staff and board align on strategic direction. Once clear goals have been identified, establish and actively maintain progress reviews for both staff and board."
 - ❑ Bylaws: "The Board of Directors shall: (a) Establish WORT's overall goals, priorities, and policies."
 - ❑ Grant will bring more information at the next board meeting
- ❑ Adjourn
 - ❑ Nicole moves Terry seconds
 - ❑ Unanimous yes
 - ❑ 8:18 p.m.

The WORT Board of Directors meets on the third Wednesday of every month. 2025 Board meeting dates: ~~January 15, February 19, March 19, April 16, May 21, June 18, July 16~~, August 20, September 17, October 15, November 19, December 17.